



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 4, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 8, 2018

January 8, 2018	Drawing by Lot (to determine position of names on 2018 District Election ballots)	8:15 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson
	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins Rd, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
January 9, 2018	Human Services Board	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
January 10, 2018	No Scheduled County Meetings		
January 11, 2018	Dodge County Community Resource Forum	8:00 a.m.	Dodge County Administration Building 127 E. Oak St, Rm F,G,H,I, Juneau
	Jefferson County Communities Educator Visioning Session	12:00 p.m.	UW Extension 864 Collins Rd, Jefferson
January 12, 2018	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
January 13, 2018	No Scheduled County Meetings		
January 14, 2018	No Scheduled County Meetings		

Jefferson County Clerk

Barbara A. Frank
Audrey McGraw
RoxAnne Witte

Jefferson County Courthouse
311 S Center Avenue, Rm 109
Jefferson, WI 53549-1701

Phone: (920) 674-7140
Fax: (920) 674-7368

January 3, 2018

Dear Candidate:

Section 5.6(1) (b) and section 5.62 (4) (a) of the Wisconsin Statutes specifies a "Drawing by Lot" to determine the position of the names on the ballot for your district election. The drawing for the ballot placement for the February 20, 2018 Primary & April 6, 2018 contests will be held at the Jefferson County Courthouse in Room 109 at 8:15 a.m. on Monday, January 8, 2018.

You or a representative may be (but are not required to be) present to observe this procedure. You will be sent a certification of the results of the "Drawing by Lot".

Sincerely,

Barbara A. Frank
Jefferson County Clerk

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JANUARY 8, 2018

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment** (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. **Approval of November 27, December 15 and December 21, 2017 Meeting Minutes**
7. **Communications**
8. **November 2017 Monthly Financial Report for Land Information Office**
9. **December 2017 Monthly Financial Report for Zoning-Matt Zangl**
10. **Discussion and Possible Action on Redesign of Petition R3974A-17 for Zach Holcomb/Conrad & Carolyn Holcomb Property, Zillge Lane, Town of Watertown, Approved by County Board on July 11, 2017**
11. **Discussion and Possible Action on Petition R4020A-17 for Brian Statz, US Highway 18, Town of Jefferson Presented in Public Hearing on November 16, 2017 and Subsequently Postponed**
12. **Discussion and Possible Action on Petitions Presented in Public Hearing on December 21, 2017:**

FROM INDUSTRIAL TO RESIDENTIAL R-2

R4024A-17 – Eugene Gutzmer Jr/ Merrill Eugene Gutzmer Property: Rezone 2.3 acres of PIN 004-0515-3222-000 (18.305 Acres) to create a lot around the home at **N462 County Road N** in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance. The site is in the Town of Cold Spring.

FROM AGRICULTURAL A-T TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4025A-17 – Richard & Cecile Schaffer: Rezone to create an A-3 zoned lot from PIN 006-0716-1542-002 (1.069 Acres) and an A-3 zoned lot from PIN 006-0716-1542-003 (1.028 Acres) at **N6213 Country View Ln** in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4026A-17 – Amy Tessman/Amy L Heine Property: Create a 3.1-acre lot around the home at **N6188 South Farmington Rd** and a new 1-acre building site adjoining it. These are proposed from PIN 008-0715-1334-001 (11.416 Acres) in the Town of Farmington in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4027A-17 – Amy Tessman/Amy L Heine Property: Create a 1.3-acre building site on the west side of **South Farmington Rd** from part of PIN 008-0715-1333-001 (12.25 Acres) in the Town of Farmington. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4028A-17 – Dennis Brant/Alvin B Brant Trust Property: Rezone to create a 5-acre farm consolidation lot around the home and buildings at **N4470 South Schopen Rd** from PIN 014-0615-0712-000 (38.8 Acre) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4029A-17 – Scott R Anton: Rezone 2 acres of PIN 026-0616-3221-000 (30.8 Acres) for a new building site on **County Rd F** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS WITH
CONDITIONAL USE PERMIT APPLICATION**

R4030A-17 & CU1935-17 – Northern Trail Meats LLC/Scott & Tami Zimmerman Property: Create a 5.4-acre A-2 lot on **County Road Q** in the Town of Milford and Conditional Use to allow for meat processing with retail sales. This site is part of PIN 020-0814-2112-000 (40 Acres). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

13. Possible Future Agenda Items

14. Upcoming Meeting Dates

January 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

January 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

January 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203

February 9, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

February 15, 7:00 p.m. – Public Hearing in Courthouse Room 205

February 26, 8:30 a.m. – Decision Meeting in Courthouse Room 203

15. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountymi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, January 8, 2018

TIME: 8:30 a.m.

Committee Members: Peter Hartz
John Kannard
Conor Nelan
Gregg Patrick
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from December 11, 2017
7. Communications
8. Update on the nEXT Generation Model
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Review of 2017 Departmental Budget
11. Discussion of Monthly Agent Reports – LaVern Georgson, Bruce Jones
12. Discussion to Identify Future Agenda Topics
13. Adjourn
 - Next Scheduled Meetings: Monday, February 12 and March 12
 - Reminder: Communities Educator Visioning Session - January 11, 2018, 12:00 p.m.-3:00 p.m., Jefferson County UW-Extension Office

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD

Jefferson County Courthouse
311 S. Center Ave, Rm 202
Jefferson, WI 53549

JANUARY 8, 2018
9:30 a.m.

1. Call to order and review minutes
2. Public hearing on annual report
3. Drain 44 – Ron Griebenow update – contractors
4. Drain 36 – Letter and response D.O.T
5. Drain 20 – Dave Hughes update – Andy’s Excavating
6. Drain 14-B – Ron Griebenow update – Jaeckel
7. Legislative update – DATCP
8. Research results – Magnoni – voting requirements
9. New business
 - a. Letter from Judge Hue – Jefferson County Circuit Court
 - b. Photos Drain 15 – West bank damage and graffiti
10. Pay bills
11. Motion to adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, January 9, 2018 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the January 9, 2018 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of December 12, 2017 Board Minutes
7. Communications
8. Review of the November, 2017 Financial Statement
9. Discuss and Approve December, 2017 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (Group Home Provider)
12. Review nominations and choose Crisis Intervention Training (CIT) Officer of the Year
13. Director's Report
14. Adjourn

Next Scheduled Meetings:

Tuesday, February 13, 2018 at 8:30 a.m.
Tuesday, March 13, 2018 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COMMUNITY RESOURCE FORUM

JANUARY 11 | DODGE COUNTY
JANUARY 18 | JEFFERSON COUNTY

HOSTED BY:

Wisconsin Housing and
Economic Development
Authority

Glacial Heritage
Development Partnership

You are invited to attend a free Community Resource Forum. This forum will provide important information about how the Wisconsin Housing and Economic Development Authority's (WHEDA) economic development financing may be integrated with additional state, local and private financing to help communities achieve their vision for housing and economic development.

Two sessions are available, one in Dodge County and one in Jefferson County. Choose the date and location that works best for you. The same information will be presented at both sessions.

Who should attend this forum?

Anyone who is involved in the development and financing of housing, economic and community development projects.

Agenda:

7:30-8:00 AM: Registration and continental breakfast

8:00 - 12:00 PM: Agency presentations

12:00 - 1:00 PM: Lunch and round table discussion

Choose the date and location that works best for you:

Thursday, January 11, 2018 (Register by January 5, 2018)

Dodge County Administration Building

Auditorium, 1st floor, Rooms F, G, H, I

127 E. Oak Street

Juneau, WI 53039

[View Invitation](#)

Thursday, January 18, 2018 (Register by January 12, 2018)

Holiday Inn Express & Suites

Crescent Beauty Room

1680 Madison Avenue

Fort Atkinson, WI 53538

[View Invitation](#)

For more information, or to register, please contact Kim Plache at

kim.plache@wheda.com.

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Jefferson County

864 Collins Road
Jefferson, WI 53549

(920) 674-7295

(920) 674-7200 (fax)

**University of Wisconsin-Extension
Cooperative Extension**

DATE: November 27, 2017
TO: Jefferson County Community Leaders and Department Heads
FROM: Christine Wen, UW-Extension Area Extension Director
RE: Invitation to Jefferson County Communities Educator Visioning Session
DATE: January 11, 2018
TIME: 12:00 pm - 3:00 pm (Lunch included)

LOCATION: Jefferson County UW-Extension Office, 864 Collins Road, Jefferson, WI

Many of you may have worked in the past with Steve Grabow in his capacity as the UW-Extension Community, Natural Resource, and Economic Development Agent in Jefferson County. As we explore filling this vacancy within the Jefferson County UW-Extension office, we are looking to county department leadership and community leaders to assist us in the process of discovering the current and future needs of Jefferson County. This will help us best align the needs with the programming focus of a new UW-Extension Community Educator.

We'd like to thank everyone that participated in the visioning session that was held with Dodge County back in September. Dodge County has since moved forward with hiring independently. With that in mind, it was determined that another visioning session that only focused on the needs of Jefferson County would be appropriate. The intention of this meeting is to identify community and organizational leadership and development needs and issues in the county.

You are among the community leaders, business people, and agency personnel who have contributed to the quality of life in Jefferson County, and your input is valuable. We hope you will be able to join us on January 11, 2018.

Please contact the Jefferson County UW-Extension office at 920-674-7295, email christine.wen@ces.uwex.edu, or register online at <https://goo.gl/forms/TNRhמודARdPQq4O2> by January 9 to let us know if you will be able to attend. If you are not able to attend you're welcome to send another representative in your place. We will be offering lunch during the session; if you have any special dietary needs such as food allergies, please let us know.

I look forward to seeing you on January 11, 2018 at 12:00 pm at the Jefferson County UW-Extension office (864 Collins Road, Jefferson, WI)

A quorum of any Jefferson County Committee, Commission, Extension Education Committee or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

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AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, JANUARY 12, 2018

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment** (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. **Communications**
7. **Site Inspections for Petitions to be Presented in Public Hearing on January 18, 2018**
R4014A-17 – David Hughes to create a 4.25 acre A-3 lot around the buildings at **W9122 London Rd**, Town of Lake Mills on PIN 018-0713-3221-000
R4035A-18 – Irma Radermacher to create an A-3 zoned lot at **W8795 Loga Rd** from PINs 028-513-1624-000 and 028-0513-1624-001 in the Town of Sumner.
R4031A-18 & CU1936-18 – Craig Smillie/Clint & Cheryl Cutsforth Property to create a 6.262-acre A-2 lot with conditional use for storage of contractor's equipment and materials. This is in the Town of Hebron.
R4033A-18 – Dempsey Farms Partnership/Treffinger Management Property to create a 5-acre A-3 zone around the buildings at W708 Hooper Rd in the Town of Palmyra
R4036A-18 & CU1938-18 – Nick Draskovich/Larry & Lyn Tarnowski Property to create an approximate 1.573-acre A-2 zone with conditional use for storage of contractor's equipment and materials at **N1428 Zion Rd**, Town of Palmyra
R4034A-18 – Thomas & Rochelle Anfang to create a 5.2-acre A-3 lot around the home at **N4589 Pioneer Dr** in the Town of Sullivan from PINs 026-0616-0541-001, 026-0616-0541-002 and 026-0616-0542-000
R3997A-17 – Daniel & Nancy Last and Wilbur Miller to create a 4.8-acre A-3 lot on **Witte Ln** from part of PINs 032-0815-1544-000 and 032-0815-1544-002 in the Town of Watertown
R4032A-18 & CU1937-18 – Kurt Pfluger/Loeb & Co LLP Property to create a 31.63-acre A-2 zone with conditional use for a paint ball course on High Road, Town of Watertown
8. **Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

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